



MANOTICK VILLAGE & COMMUNITY ASSOCIATION

Approved Minutes

Tuesday, December 14th, 2021

7 pm – 8 pm

1183 Highcroft Drive, Manotick

In Attendance: Grace Thrasher, *President* (GT); Bonnie Gray, *Director of Membership* (BG), Theresa Roberts, *VP Events* (TR); Steve Levecque (SL). Irene Staron (IS); Doug Valerio, *Secretary* (DV)

Apologies: Leeanne Van der Burgt, *Director Communications* (LV); Nancy Horne, *Treasurer* (NH)

Meeting called to order, 7:00 pm

ITEMS

1. Approval of Minutes of Last Meeting & action items updates: BG, TR. All in favour.
2. Treasurer's Report for November (See Appendix A).
 - a. Motion: Accept the Treasurer's Report. BG, TR. All in Favour
 - b. 2022 Budget will be tabled in January.
3. President's Report. (See Appendix B).
 - a. Greg Kalauza, Snowflake Symphony are out \$600. Greg has requested \$200 to support covering his costs. We did get publicity from the event. Several community organizations were very engaged with the event. GT to write a feedback letter. Motion to donate \$150. TR, IS. 5 in favour, 1 abstention.
 - b. It was agreed to go ahead with the Fire Station sign and submit the application on their behalf. The Fire Station were to notify the surrounding homes of their intention. This was discussed over email as the application date was too close to leave it for the scheduled meeting. The decision to go ahead with the application was made on 22nd Nov. also by email.
4. Events Report.
 - a. Shiverfest meeting. 5 people attended the Zoom meeting. There was a lot of resistance to having any indoor events due to Covid. We recognize the safety issues with Covid. It has been decided to go ahead with the following activities, assuming covid restrictions allow us: Kiwani's breakfast, Trivia at the Legion, Timbits Hockey, Bingo in the Arena, Toboggan races, Snowman contest, Family Skating, Bonfire, Dog Show.
5. Membership (See Appendix C).
 - a. The membership drive went very well and about 15 new members were recruited. People were very happy to meet the membership team and many great conversations were had with the community. All in all it was a very positive outcome.
6. Transportation Report. (See Appendix D).
 - a. SL and GT met with Scott. The City is considering a truck curfew. The consultant hired to do the intersection review will report sometime in the Spring. Frustration is high with the lack of response with the city. It was suggested sitting down with the trucking

association, Scott was amenable to the suggestion and will follow up with the association.

7. New Business. NIL
8. Motion to adjourn the Meeting: BG, TR All in Favour.

Meeting Adjourned, 8:00 pm

NEXT MEETING: January 11th

Minutes Approved:

A handwritten signature in cursive script that reads "Grace Thrasher".

Grace Thrasher; President

Date: 2022-01-11

Appendix A. – Treasurer’s Report.

Manotick Village and Community Association Treasurer's Report

Nov. 2021	Opening balance	\$11,017.52
	<u>Revenue</u>	
	Membership	\$619.74
	Total Revenue	\$619.74
	<u>Expenses</u>	
	Association expenses	-\$164.45 Wix hosting & bank fees
	Total Expenses	-\$164.45
		\$11,472.81
		\$50.00 cash in, from Membership cash box
	Nov. 30 balance	\$11,522.81
	<u>Liabilities</u>	
	Uncleared cheques	\$65.00 Remembrance weath
	Available balance	\$11,457.81
	Membership Cash Box	\$115.00
	Events Cash Box	\$239.50
	GIC	\$20,000.00
	Reserved Funds	
	Derby Reserve	\$3,229.50

Appendix B. – President’s Report.

President’s Report –December 2021

Since our last meeting, I have completed the following activities:

- Attended the Agriculture and Rural Affairs Committee hearings on December 1 where the 2022 budget was presented and approved.
- Finalized MVCA Budget submission and sent it to Councillors Moffatt and Darouze.
- Met with Kiwanis president to discuss joint projects and events.
- Met with Councillor Moffatt about truck study and next steps. Also briefly discussed the request for sidewalks along Long Island Road in conjunction with the new watermain to be built along that road.
- Attended Shiverfest planning meeting with VP Events and VP Communications
- Attended Panel 3 of the Committee of Adjustment on local applications for zoning variances.
- Responded to queries from local residents about truck traffic, Kars Esker, sidewalks

Appendix C. – Membership Report.

Board of Directors MVCA Membership Report December 2021 November 2021

New Single Memberships	New Family Memberships	Renewal Notices Sent Out	Single Renewals	Family Renewals
3	2		7	15
<ul style="list-style-type: none">• Paid Up Members as of the end of Nov 368• Some of these are Family Memberships but only one name on our list.				

Notes:

- Processed new memberships/renewals on Excel & Constant Contact databases
- Contacted members with problems (like renewing twice, early, non payment etc.)
- Hosted Membership Drive Committee Meeting #2 – Minutes, letters & posters attached
- Produced the flyers, door knocking envelopes/letters for the Membership Drive
- Working on Policy, Procedure & Operational binder

December report will have the results of our Membership Drive

Respectfully submitted,



Bonnie Gray
Director of Membership, MVCA
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Appendix D. – Transportation Report.

Transportation Report – Dec 2021

Continuing with file familiarity. Activities this past month include

- Supported Kiwanis in Parade of Lights
- Participated in meeting with Grace and Scott on Truck Survey. I have followed up with the City and will be attending the FCA meeting on TMP on the 15th. Awaiting confirmation of some comparative stats with Vimy Bridge, from the City.
- Provided input to minor variation projects.