



## MANOTICK VILLAGE & COMMUNITY ASSOCIATION

### Minutes

Tuesday, October 8, 2019

7 pm – 9 pm

5492 South River Dr. Manotick

**In Attendance:** Grace Thrasher, *President* (GT); Nancy Horne, *Treasurer* (NH); John Harrison, *Director of Road Safety* (JH); Theresa Roberts, *VP Events* (TR); Allan Smith, *Director at Large* (AS); Leeanne Van der Burgt, *VP Communications* (LV); Doug Valerio, *Secretary* (DV)

**Apologies:** Bonnie Gray, *Director of Membership* (BG)

Meeting called to order, 6:57pm

1. Approval of Minutes of last meeting and Action Items
  - a. Motion to approve the Treasurer's Report dated September 2019, TR  
Second, AS All in favour
  - b. Motion to approve the minutes, LV Second, AS All in favour
2. Treasurer's Report. See Appendix A
  - a. Motion to accept the report, LV Second, AS All in favour
3. President's Report.
  - a. Response from the city to our letter on the Beryl Gaffney Park. We will be contacting the Citizen to see if they will cover the story
  - b. Donna Cooper has resigned from the Taskforce due to other responsibilities. The BIA is looking into replacing Donna with another BIA representative.
  - c. Agriculture and Rural Affairs Committee meeting was attended. They covered flood plain mapping, Provincial policy statement and increased planning fees.
4. Events Report
  - a. First Shiverfest meeting happened. The format will be much the same as last year.
  - b. The grant submission for 2020 Picnic in the park has been sent in.
5. Website & Communications Report
  - a. The first communications report was circulated. General response was good information. LV will continue to monitor the information and adjust as needed.
  - b. Website survey, 11 responded, one of the comments was member benefits are not clear. Suggestion was tabled to add the benefits from the postcard to the website. There were 4 people said they would be willing to be testers for the website. Survey will continue until end of October
  - c. Website headings. Some community response has indicated the word "Advocacy" is not connecting with them. Community Issues was suggested as an alternative. Keep links in resources. Volunteering or recruiting a Board member should be under "About Us." Generally, the headings are fine as circulated. The Board thanked Leeanne and the team for their hard work.
  - d. Some changes have been made to the current site with new photos added.
6. All Candidates Meeting.

- a. An email will be sent to the candidates with some rules to abide by. We will prepare three questions to be answered by all candidates, see below. The questions will be sent ahead of time giving them time to prepare. Each candidate will have opportunity to present their platform. It has been suggested to keep questions directed to individual candidates and not have questions opened to the whole panel.
  - b. We will need to have a table set up for literature and a stationary mic for the audience questions.
  - c. Suggested questions;
    - i. What do you think is the main issue facing the Riding, specifically Manotick, and what will you do to address it?
    - ii. Rural villages, such as Manotick, struggle to keep businesses and retail operating over the long term. What do you think the Federal Government can do to stimulate economic development in rural villages?
    - iii. Manotick has a high percentage of seniors who want to continue to live in the Village, however there is a shortage of affordable seniors housing in the community. What will you do to improve this situation?
7. Manotick Area Centre for Arts and Wellness
- a. Sept. 24th was the inaugural meeting. The discussion centred on how we involve all the arts and wellness as well as what the council should be about and what they should do. Looking to do an official launch on Women's Day.
  - b. MVCA can add their events to our newsletter and media channels.
8. Strategic Priorities
- a. John to enquire what is happening with the Master Transportation Plan for next meeting.
  - b. Budget Rationale, what do we need the \$20k for? The money should be designated for emergencies for our community such as a tornado or a two day power outage during winter. The other possible use might be Policing for the Soapbox Derby.
  - c. Bike Paths, BIA wants to install eleven bike racks in the town. Motion JH: That the MVCA provides the BIA with \$600 to sponsor a bike rack to be place at the Morning Owl with our name and logo on the plaque. Second, TR All in favour
  - d. Communication Strategy, MVCA members on the mahogany Facebook site should try to get new residents to join MVCA. MVCA card to go in the package to new homeowners. Logo to be added to the newspaper column.
  - e. Budget Rationale to be removed from the list. Members to consider what other strategic discussions might need to be added to the list.
9. Board Orientation – Constitution
- a. The Constitution has been cleaned up by Bonnie.
  - b. GT presented the Constitution and asked if there are any questions on the content.
  - c. Action, all to read the Constitution if they have not already done so. Next Board orientation topic will be Agriculture and Rural Affairs Committee.
10. Other Business and Adjournment. Motion to adjourn, JH, Second NH

Meeting Adjourned: 8:57pm

Next Meeting: 2019-11-12

Minutes Accepted:

*Grace Thrasher*

---

Grace Thrasher; President

2020-11-12

Appendix A  
 Treasurer's Report – Nancy Horne

**Manotick Village and Community Association**  
**Treasurer's Report**

Sep 2019	Opening balance	\$11,538.05	
	<b><u>Revenue</u></b>		
	Membership	\$124.42	
	Derby Sponsors	\$1,000.00	
	<b>Total Revenue</b>	<b>\$1,124.42</b>	
	<b><u>Expenses</u></b>		
	Bank fees	-\$7.55	
	Derby expenses	-\$3,068.26	
	Picnic expenses	-\$299.87	
	<b>Total Expenses</b>	<b>-\$3,375.68</b>	
	<b>Sep 30 balance</b>	<b>\$9,286.79</b>	
	<b><u>Liabilities</u></b>		
	uncleared cheques	-\$335.00	Yoma donation from DD
	Derby expenses not cleared	-\$707.18	W. Spratt, J. Domaratzki
	<b>Total Liabilities</b>	<b>-\$1,042.18</b>	<b>\$8,244.61 Available balance</b>
	GIC	\$15,000.00	
	GIC	\$8,000.00	*due Nov. 2nd renew? increase?
	Membership Cash Box	\$100.00	
	Events Cash Box	\$229.50	
	Derby reserve	\$4,000.00	