



## MANOTICK VILLAGE & COMMUNITY ASSOCIATION

### Minutes

Tuesday, 9<sup>th</sup> July, 2019

6:30 pm – 8 pm

5480 West River Dr. Manotick

**In Attendance:** Grace Thrasher, *President* (GT); John Harrison, *Director of Traffic Safety* (JH); Bonnie Gray, *Director of Membership* (BG), Theresa Roberts, *VP Events* (TR); Doug Valerio, *Secretary* (DV); Allan Smith, *Director at Large* (AS)

**Apologies:** Klaus Beltzner, *Past President* (KB); Leeanne Van der Burgt, *VP Communications* (LV); Nancy Horne, *Treasurer* (NH)

Meeting called to order, 6:44pm

1. Approval of Minutes of last meeting and Action Items
  - a. Motion to approve the minutes, BG Second, TR All in favour
  - b. Action Items. BG and TR went to the Awards. Lots of people were in attendance. Congratulatory letters were done and will be in next weeks column.
2. Treasurer's Report, NH. See Appendix A.
  - a. Acceptance of report, BG Second, AS All in favour.
3. President's Report, GT.
  - a. Rural Economic Development Strategy Consultation. There was a presentation given on how to develop the rural community and input provided that tied in with the work of the Task Force on Revitalization. The PowerPoint of the meeting has been circulated. More information will be circulated in a future report once received from the city.
  - b. Minto meeting. The meeting was clearing up some errors in the lot sizes. Their larger homes are not selling so, they are shifting the types of homes from higher density to smaller single-family homes. The construction company working on Phase 2 closed the pathway resulting in resident complaints. The construction company is maintaining the closure until October.
  - c. Police facility on Prince of Wales Drive. A well-run meeting where they proposed the plans for the Phase 1 building. Many specialist units will be housed there along with community rooms. Construction will start next year after site plan approval.
  - d. Task Force on Revitalization. Approximately 20 people in attendance, included were some new community members. There was some good feedback and ideas coming from the group. The draft plan has been circulated to everyone who attended the meeting to garner more detailed input. Observations were made regarding the current state of the Gateway at Bridge and Main which, is supposed to be landscaped under the Main St. revitalization grant.

4. Membership Report, BG. See Appendix B
  - a. Lynn Menard is stepping down from her role as webmaster. Ted Ross has volunteered to step in if the Board agrees. A question was raised about moving to another platform or stay with Wix. The changeover is an ideal opportunity to review the website. If people want to give input, please contact LV. Wording changes to the website should go through LV. The smaller working group is to report back to the Board about options for changing the platform and the site map.
  - b. Several Renewal notices have bounced back, about 10%. BG has been contacting by phone and updating information. 2 people have had their membership extended for not receiving newsletters since they signed up.
5. Events Report, TR
  - a. Manotick Garage Sale. It was a rainy day. Feedback from attenders: some would prefer a printed map; some of the houses were not featured on the digital version. St. Vincent de Paul were very happy with what they received, about half a truck load. Arena staff were not happy with the truck location in the car park as they had a Lacrosse tournament on that day. An alternative site will be sought next year. Action: discuss planning next Feb, signage and balloons.
  - b. Picnic in the Park is on track. Form for 2020 event funding has come in. We need to check with future events organizers to save the date as a major soccer tournament was going to happen the same day but got moved.
  - c. Soapbox Derby signs are up early. Information cards are out in some stores.
  - d. Taste of Manotick, we will be sharing the booth with YOMA.
6. Traffic Safety Report. JH
  - a. July 26<sup>th</sup> walk around is planned.
  - b. BG to locate the clicker for the Main St. traffic survey.
7. Beryl Gaffney Park Consultation.
  - a. In response to the column, 2 people have contacted the city regarding the park. JH has drafted an MVCA response. GT to circulate. The City said they would not do another consultation on the overall vision of the park. Instead, they will include public consultation component on a project by project basis.
8. Other Business and Adjournment
  - a. GT has been getting letters about a manure storage facility planned for property on Third Line Rd. There is a lot of misinformation circulating. Technically, the site is outside of Manotick and not part of our remit. GT is in contact with Scott Moffatt over the issue.
  - b. AS Suggested pursuing an electric car charging station as part of the town regeneration. People would stop and shop in the village while waiting for their car to charge.
  - c. JH circulated a paper with continuing projects and future strategic discussions. DV to add to the Action list.

Meeting Adjourned: 8:10pm

Next Meeting: Thursday, September 12th, 2019

Minutes Accepted:

*Grace Thrasher*

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Grace Thrasher; President

2020-19-12

Appendix A

Treasurer's Report – Nancy Horne

**Manotick Village and Community Association**

**Treasurer's Report**

<b>June 2019</b>	<b>Opening balance</b>	<b>\$6,309.52</b>	
	<b><u>Revenue</u></b>		
	Membership	\$517.53	
	Dickinson Days Booth	\$679.50	
	Derby Entry Fees	\$119.86	
	<b>Total Revenue</b>	<b>\$1,316.89</b>	
	<b><u>Expenses</u></b>		
	Bank Fees	-\$3.75	
	Student Awards	-\$500.00	
	Association Expense	-\$92.40	FCA, Room Rentals
	<b>Total Expenses</b>	<b>-\$596.15</b>	
	<b>June 30 balance</b>	<b>\$7,030.26</b>	
	<b><u>Liabilities</u></b>		
	Uncleared cheques	-\$845.17	Yoma, Student Award, BH
	<b>Total Liabilities</b>	<b>-\$845.17</b>	<b>\$6,185.09 Available balance</b>
	GIC	\$15,000.00	
	GIC	\$8,000.00	
	Membership Cash Box	\$70.00	
	Events Cash Box	\$242.50	
	Derby Reserve	\$4,000.00	per agreement April 30th

## Appendix B

### Membership Report – Bonnie Gray

#### Board of Directors MVCA Membership Report July 2019

#### June 2019

New Single Memberships	New Family Memberships	Renewal Notices Sent Out	Single Renewals	Family Renewals
3	3	43	5	10
Paid Up Members as of June 30 = 341 some of these are Family Memberships but only one name on our list.				

#### Notes:

- 41 Renewal notices were sent out to 2018 & 2019 members not renewed by June 2019
- Non 2018 renewed members who were not renewed by June 15, 2019 were placed on the inactive list and 32 final notices sent June 10, 2019
- Attended South Carleton High School Awards on June 27<sup>th</sup> and awarded Nathan Innes his award. He was very grateful and passed on his thanks to the Board.

#### Discussion Items for Board:

1. Website - Lynn Menard has sent a message that she will in all likelihood not be able to continue assisting us with the website since she is opening her own shop in Manotick. We were to meet with Lynn (Leanne & I) last week to go over the website and confirm with Lynn her intentions but the meeting had to be postponed. At this time, it has not been rescheduled. If Lynn is not able to continue, Ted Ross has volunteered to step in. He has created and done the upkeep on websites previously.
2. Mail returns in Constant Contact – In doing renewals for membership and discovering quite a few “bounce backs” with wrong email addresses, I have come across two individuals who had paid their fees and never received anything from us. In looking over their activity on Constant Contact it shows that everything had bounced back since day one. I have been in touch with Rod Brazier (our newsletter & Constant Contact guru, and we have now been able to generate a list that I will pull off the program on a monthly basis to ensure everyone gets their newsletter and our correspondence. We have about a 10% rate of non delivery. I have extended these two memberships free for the next year in compensation for our inability to deliver.

Respectfully submitted



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