

MANOTICK VILLAGE & COMMUNITY ASSOCIATION  
**MEETING MINUTES**  
MEETING HELD APRIL 20, 2011. MANOTICK LIBRARY  
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PRESENT: Klaus Beltzner (KB), Jane Dormon (JD), Jan Hynes (JH), Ted Ross (TR, arrived 21:00), Brian Tansley (BT), Pierre Viau (PV).

REGRETS: -/-

**Attachments:** Agenda, Report from Soapbox Derby Committee (KB), Summary of DSHMI meeting (JH & TR), Report on City Visioning Session (JH), Report on Rideau Waterway Risk Assessment Meeting (BT & KB).

TOPICS FOR DISCUSSION:

1. **Approval of Agenda**

Unanimously approved with some added topics (Communications, JD; April 19 meeting (City Visioning Exercise), JH; Motion to rent Library for future meetings, BT; Motion to appoint 2 new Directors at Large to assist with growing need for help with Communications and with Recreation Activities, BT.

2. **Approval of minutes from March 2011 meeting**

Postponed until next meeting.

3. **Treasurers report**

PV did not supply a formal report, other than to report that \$80 had been deposited to the account from new memberships. Current balance \$17,709.43.

4. **Unfinished items from March 16 BOD**

-Disposition of funds from Shiverfest: the sale of Judges Passes at the 2011 Chili cook-off raised funds that are available to put back into the community. After lengthy debate, it was decided that the most appropriate recipient of the funds should be the Rideau Seniors Centre (RSC). JD suggested that BT, as President of the MVCA, be the one to hand over the cheque. BT to contact the RSC and set up a meeting to hand over the cheque (also contact the appropriate representative on the DSHMI committee). JD suggested that J. Morris be contacted in case he would like to use the event as content for the Messenger. JH to draft an info piece for the MVCA website.

-As the members of the Parks and Pathways Committee have resigned in order to form their own community association, some debate was had over what the fate of this subcommittee should be. JD suggested that it while any activity in this area would require the appointment of another Director-at-large to take ownership, it would be unwise to dissolve the subcommittee at this point as we may need it later. However, it was also recognised that there would be no benefit to the membership from us trying to involve ourselves in works being taken care of by the new community association. It was finally decided that some iteration of this subcommittee, under a new name "Recreation", should be maintained to address concerns of the membership not

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addressed by the activities of the new community association. A new Director at Large needs to be appointed ASAP to care of activities in this area: KB volunteered to take over this responsibility and he appointment to it was unanimously accepted (motion, BT).

**5. Membership renewal campaign**

BT to print out a large quantity of flyers for use in the membership renewal campaign. JD brought up a concern that some members felt that we were not doing enough to communicate our activities. JH suggested that "Communications" be a standing item on future agenda's so that we can be sure that we are keeping up with informing the membership on activities, events, and newsworthy items. It was generally agree that communications needs more work. It was also generally agreed that increasing the frequency of newsletters could address concerns expressed by members about communications. However, as this task requires a lot of work, a board member needs to be appointed to this task (new Director-at-large?), which owing to the anticipated workload involved, should involve input from all board members. It was agreed that at each monthly meeting, content for the next newsletter should be agreed upon. One idea was to create a template for such newsletters. BT to write a membership renewal letter to go out as an email. BT will present draft to board members before next meeting, ready to go to Nancy for circulation before April 26. Note: TR arrived after much of this discussion had happened, but when the matter was placed before him, he volunteered to take on this role as he has a great deal of experience in these matters. His appointment as Director-at-large in charge of communications was therefore unanimously approved by the BOD (motion, BT).

**6. Report from Meetings: DSHMI; Rideau River Boating; Manotick's Secondary Plan Revisited (see attachments)**

-JH presented a synopsis of the City Visioning Session (see attachments). All comments from the visioning exercise will be used to make a draft plan to be presented at a meeting in Fall/Winter 2011.

-JH presented a summary of the last DSHMI meeting (visioning exercise). JH and TR had attended as "individuals" because the MVCA had not been granted the opportunity to consult with their membership re. Their feelings about potential development in the Mill Street Quarter. The BOD unanimously agreed that there should be some form of information sharing with the membership about the potential for loss of public input into the fate of the Mill Street Quarter. It was decided to incorporate some form of facilitated session with the membership as part of the AGM to held (on May 24<sup>th</sup>?). It was agreed that a synopsis of the available information should be sent round to the membership in advance of the AGM so that they have the opportunity to get an idea of what is going on. The point of the exercise is to ensure that the membership has a voice as to what happens in their village.

-BT and KB presented a synopsis of the Rideau River Boating meeting (see attachments). Area of concern extends from Black rapids to just beyond Hurst Marina. Water ski/board clubs were invited. This was a facilitated session to try and resolve environmental, safety, and traffic concerns. The wake from wake-boarding is seriously eroding the banks. This meeting was perceived as the beginning of a dialogue to

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determine where speed limits should be posted, etc.

**7. Soapbox derby/Picnic in the Park**

KB presented on behalf of the Soapbox derby committee of the Picnic in the Park. Applications need to be made to the City as road closure would be necessary (Beaverwood between Centennial Park and the Legion) during the derby. Insurance also needs to be in place, and the police informed.

JH suggested a 50's theme for the derby, and the possibility of hiring "Eddy and the Stingrays". It was decided to leave that decision to the "Picnic in the Park Committee". BT mentioned that Greg Dekker might be able to get hold of a portable stage for the musicians. BT suggested some form of participation by the Manotick Arts Society (S. King to be contacted). TR offered to look into the possibility of City funding.

**8. Library Board Room Renewal June 2011-April 2012**

BT suggested that the MVCA book the Library Board Room for meetings for the next year. As the cost was considered very reasonable, the motion was unanimously approved.

**9. AGM (May 2011)**

BT to investigate a date for the AGM (depends on availability of space). Tentative date May 24. It was decided to incorporate some form of information session with the membership as part of the AGM.

**10. All candidates meeting**

MVCA were approached about having an "all candidates" meeting in light of the upcoming elections. BOD unanimously agreed that there was not enough time to organise it.

**ACTION ITEMS:**

1. BT to write a membership renewal letter to go out as an email. BT will present draft to board members before next meeting.
2. JH to draft an info piece re. donating funds raised at Shiverfest (sale of Judges passes) to the Rideau Seniors Centre.
3. TR to get feedback re. The Mill Street Quarter to MMC asap.
4. Person in charge of communications (TR) to draft a template for a monthly newsletter. JD and JH to assist if required.
5. BT to pay for renewal of booking for the Library Board Room.